



OFFER LETTER FOR EMPLOYMENT

Date: 22th July 2020

To
The Placement Officer
J. S. University Shikohabad
Firozabad, 283135

Sub- Offer for Employment

Dear Sir,

This is in reference to their applications for employment in our organization and the subsequent interview all of you had with us. We are pleased to inform you that you have been selected as a team member of Sysmind, details of selected candidates are as follows:

Student ID	Name of the outgoing students placed
171100002181	MUSKAN SARIVASTAVA
171100002113	RAHUL KUMAR
171100002028	ARUN KUMAR
171100002053	HARSH KUMAR
171100002119	RAM GOPAL
171100002190	SONAM
171100002144	SHUBHAM YADAV
171100002158	VISHAL RATHOUR
171100002176	HIMANSHU
171100002048	GAURAV KUMAR
171100002091	MOHD. ZEESHAN
171100002094	MOHIT YADAV
171100002162	VIVEK KUMAR
171100002069	KM. PREETI SHARMA
171100002006	AFSAR HUSSAIN
171100002109	QASIM
171100002085	MOHD SAMEER KHAN
171100002005	ADITYA YADAV

Designation: Accountant

Joining Date: On or Before Tuesday, October 20, 2020

As mutually discussed and agreed, we are pleased to offer you an appointment as per details given below:

1. You will be on probation for a period of **6 months** from the date of joining duties. The period of probation can be extended at the sole discretion of the management. Upon completion of the period of probation and subject to your performance being found satisfactory you will be confirmed in your employment by a letter of confirmation. During the period of probation you have to give 60 days' notice to the company to leave from the service or 60 days Gross Salary in lieu thereof. At the same time company can terminate your services without giving reason or notice period salary.
2. Your regular letter of appointment shall be issued to you within **1 month** after your date of joining. You will be communicated all other terms and conditions later by your regular appointment letter.
3. Your salary package would be as discussed during your confirmation.
4. As informed your place of posting shall be at Noida. However organization reserves the rights to transfer you to and / or utilize your services in any of the company's offices, worksites or associated or affiliated companies located within the country or abroad.

You are requested to bring attested copies along with the original certificates/ documents at the day of your joining which are as follows:

Educational Mark-Sheets & Certificates (Starting From 10th till Graduation/Masters) 3

Passport Size photographs

Pan Card (Mandatory)

Voter ID Card/UID/Aadhar Card/Passport (Any One of them Mandatory)

Wishing you long lasting association with Sysmind!

Best Regards

Team HR

Sysmind